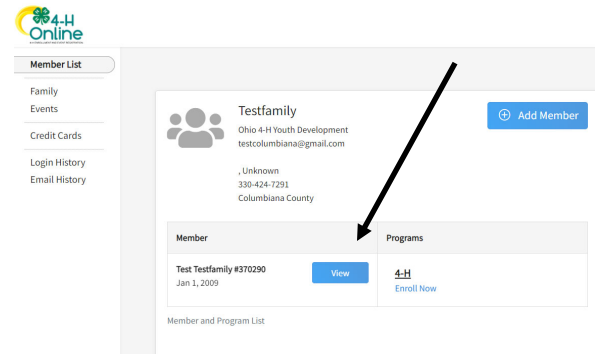




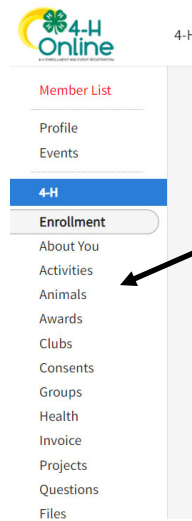
4-H ONLINE ANIMAL ID INSTRUCTIONS— Horse, Pony and Small Equine

Step 1: Log into your 4-H online profile

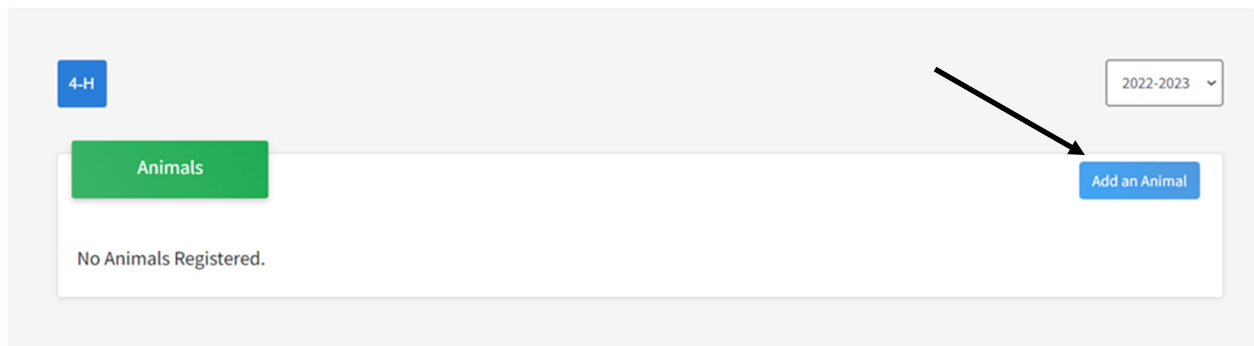
Step 2: Select the 4-H Member's name and Click on View



Step 3: Click on Animal on the left hand side of the screen



Step 4: Click on Add Animal



Step 5: Click Add New Animal

Then Continue

Add an Animal

Add New Animal

Adding a new animal not previously registered can be done here.

Add New Animal

Previously Added Animals

Animals that have been added and approved by the member or a family member in a previous program year and can be re-activated for the current program year.

Cancel Continue

Step 6: Select from drop down box Market Goat

Identifier Name: Enter the Horses Name

Click on Continue

Add an Animal

New Animal

Animal Type *required*

Market Goat

Identifier *required*

Continue

Step 7:

Use the chart below to help you complete the fields in 4H online.

Horse	Select-Horse, Pony or Small Equine
Animal Age	Optional
Animal Name	Required
Animal Birthdate	Required
Breed	Required
Breeder Name	Required if unknown enter n/a
Coggins Test Date	Optional
Colors and Markings	Required
County Raised	Optional
Height	Required
Member Intends to Show at State	Required- can be changed
Owned or <u>Leased</u>	Required
Owner Name	Required
Animal Gender	Required
Type of Pet	Required (Horse, Pony or Small Equine)
FILES/PHOTOS TO UPLOAD In 4HONLINE	
Front of Animal	Required
Left Side of Animal	Required
Right Side of Animal	Required
Tag/Identifier Photo	Required- Upload the body score papers
EquiSTEP certificate	Required
State Fair Stall Receipt	
PAS Verification	
Out of County PAS Form	
Lease	If leased, upload lease document
Coggins	If coggins tested, upload coggins test
Vaccination Record	If you have, upload

The screenshot shows the 'Animal' registration form in 4H online. The form is titled 'Animal' and has three progress indicators: 'Questions', 'Save', and 'Confirm'. The form fields are as follows:

- Animal Age: Text input field.
- Animal Name: Text input field with a red asterisk indicating it is required.
- Animal Birthdate: Date picker with a red asterisk indicating it is required.
- Breed: Text input field with a red asterisk indicating it is required.
- Breeder Name: Text input field with a red asterisk indicating it is required.
- Coggins Test Date: Date picker.
- Colors And Markings: Text input field with a red asterisk indicating it is required.
- County Raised: Radio buttons for 'Yes' and 'No'.
- Height: Text input field.
- Member Intends To Show At State: Radio buttons for 'Yes' and 'No'.
- Owned Or Leased: Dropdown menu with a red asterisk indicating it is required.
- Owner Name: Text input field with a red asterisk indicating it is required.
- Animal Gender: Dropdown menu with a red asterisk indicating it is required.
- Type of Pet: Text input field with a red asterisk indicating it is required.

At the bottom of the form, there are two buttons: 'Back' and 'Next'. A black arrow points to the 'Next' button.

Step 8:

Upload all required pictures

Question File Confirm

Files

Animal Photo - Front *****req*****

No Image Selected

Upload

Animal Photo - Left *****req*****

No Image Selected

Upload

Animal Photo - Right *****req*****

No Image Selected

Upload

Animal Photo - Identifier *****req*****

No Image Selected

Upload

equiSTEP Virtual Certificate of Completion

No Image Selected

Upload

State Fair Stall Receipt

No Image Selected

Upload

PAS Verification Sheet for State Fair

No Image Selected

Upload

Out-of-County PAS Form 2

No Image Selected

Upload

Out-of-County PAS Form 1

No Image Selected

Upload

Lease (optional)

No Image Selected

Upload

Coggins Documentation

No Image Selected

Upload

Vaccination Record

No Image Selected

Upload


Back Next

Step 9:


Review and Click on Submit

Animal's Birthdate	01/03/2022
Breed	Andal
Member Name	Jill
Original Tag Code	0000000
Color and Markings	solid
County of Birth	San
Height	
Member's Address, PO Box or Mail Stop	San
Owner's ID Number	License
Owner Name	Jill
Animal Number	Private
Type of Pet	solid


Animal Photo - Front



Animal Photo - Left



Animal Photo - Right



Animal Photo - Identifier

IDENTIFIER

equiSTEP Virtual Certificate of Completion

No Images Selected

State Fair Stall Receipt

No Images Selected

FAS Verification Sheet for State Fair

No Images Selected

FAS Verification Sheet for State Fair

No Image Selected

Out-of-County FAS Form 2

No Image Selected

Out-of-County FAS Form 1

No Image Selected

Lease (optional)

No Image Selected

Coggins Documentation

No Image Selected

Vaccination Record

No Image Selected

←